

# Bi-annual Evaluation Checklist by Program Director

Revised 6/13/2014

	<b>Tools</b>	Total Biennial Completion	Total Annual Completion	# Required OSATS/OSCE	Level	Institution	Rotation
<b>1. PATIENT CARE</b>							
	*Annual Mock Orals, City Wide						
	*Global Clinical Rotations Evaluation						
	*M&M Review						
	*Monthly Mock Orals						
<b>OSATS</b>							
	ACLS <b>Exp.</b>			1	1	ALL	ALL
	ATLS <b>Exp.</b>			1	1-2	AIMMC	BOOTCAMP
	PALS <b>Exp.</b>			1	4	LGH	PED
	ANESTHESIA OSAT			1	1	SFH	ANESTHESIA
	APPENDECTOMY, LAPAROSCOPIC			20	1-5	ALL	GS
	APPENDECTOMY, OPEN			10	1-5	ALL	GS
	ARTERIOVENOUS-FISTULA			10	3-5	ALL	VASCULAR
	BREAST (COMPREHENSIVE) OSCA			1	3	MERCY	BREAST
	CHEST TUBE INSERTION			10	1-5	ALL	ALL
	CHOLECYSTECTOMY, LAPAROSCOPIC			20	3-5	ALL	GS
	LAP COLECTOMY			10	3-5	LGH/IMMC	COLO-
	SMALL BOWEL RESECTION_OPEN COLECTOMY			10	3-5	ALL	GS
	COLONOSCOPY			10	1-5	LGH/SFH	COLORECTAL
	ENDOTRACHEAL INTUBATION			10	1-2	SFH	ANESTHESIA
	FAST			5	3	IMMC/LGH	TRAUMA
	FES			1	3	SFH	GS
	FLS JUNIOR			3	3	SFH	GS
	FLS SENIOR			1	4, 5	ACS	GS
	LAPAROSCOPIC VENTRAL HERNIA			10	3-5	ALL	GS
	OPEN VENTRAL HERNIA			10	2-5	ALL	GS
	INGUINAL HERNIA REPAIR, OPEN			20	1-5	ALL	GS
	OUTPATIENT CLINICAL EXAMINATION (CAMEO)			20	1-5	ALL	GS/TRAUMA
	PARATHYROIDECTOMY			2	3-5	ALL	GS
	THYROIDECTOMY			2	3-5	ALL	GS

<b>Name:</b>		
<b>DATE:</b>		
PGY Year: 1 2 3 4 5	Midterm	End of the Year
<b>Comments:</b>		
E-Evaluation Completion - Duty Hour Compliance:		
E-Value Comments -		

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	<b>Tools</b>	Total Biennial Completion	Total Annual Completion	# Required OSATS/OSCE	Level	Institution	Rotation
<b>1. PATIENT CARE /</b>							
<b>OSATS/CONTINUED</b>							
	OPERATIVE REPORT DICTATION OSAT			20	1-5	ALL	ALL
	INGUINAL HERNIA REPAIR, LAPAROSCOPIC			5	2-5	ALL	GS
	PERCUTANEOUS ENDOCOPIE GASTROSTOMY (PEG)			3	3-5	SFH/IMMC	GS
	PERCUTANEOUS TRACHEOSTOMY (PERC TRACH)			3	2-5	IMMC/LGH	TRAUMA
	VENTILATOR MANAGEMENT			1	3,4	IMMC	TRAUMA
	ULTRASOUND GUIDED INTERNAL JUGULAR CENTRAL LINE			10	1-2	SFH/IMMC	GS/TRAUMA
	UPPER ENDOSCOPY			2	1-5	SFH/IMMC	GS
	SIMULATION CURRICULUM I						
	SIMULATION CURRICULUM II						
	SIMULATION CURRICULUM III						
	SIMULATION CURRICULUM IV						
	SIMULATION CURRICULUM V						
<b>2. MEDICAL KNOWLEDGE</b>							
	ABSITE SCORES	Year 1	Year 2	Year 3	Year 4	Year 5	
	*MONTHLY Basic Science Exam						
	Pre-Absite Exam						
	Step III						
	Daily Quizzes (Socratic)						
	Journal Reviews						
<b>3. PRACTICE-BASED LEARNING AND IMPROVEMENT</b>							
	Self Evaluation						
	*ACGME Operative Log						
	Portfolios						
	IRB (NIH Certificate)			1	1	IMMC/LGH	GS
	Publications			2	2, 4		
	Presentations			2	2, 4		
	SJCC Evaluation						

**Name:**

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**DATE:**

PGY Year: 1 2 3 4 5      Midterm      End of the Year

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**Comments:**

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	<b>Tools</b>	Total Annual Completion	Below Standards	Satisfactory Meets Standards	Significantly Superior Consistently
<b>4. INTERPERSONAL AND COMMUNICATION</b>					
	Critical Care Nurse Evaluation				
	Evaluation by OR Nurse				
	*Evaluation by Peers/ Altruism				
	Evaluation by Student				
	Basic Science Presentation				
	Critique for Mock Oral Exam Communication Skills				
	Evaluations as Moderator				
	Monthly Grand Rounds and Presentations				
<b>5. PROFESSIONALISM</b>					
	*Evaluation by Peers/ Altruism				
	Critical Care Nurse Evaluation				
	Evaluation by OR Nurse				
	Attendance & Punctuality				
<b>6. SYSTEMS-BASED PRACTICE</b>					
	*Evaluation By Patient				
	*Core Curriculum Modules				
	Medical Records				
	Operative Dictation Monitor				
	Meditrek Online Daily Learning Portfolio				
	Meditrek Resident Portfolio				

<b>Name:</b>		
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<b>OVERALL RATING</b>	<b>ACTION</b>
Role Model	Advance with Honors
Satisfactory	Advance
Marginal	Warning/Probation-Letter-Remedial Action
Below Standards	Non-Advancement

**RESIDENT**  
**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PROGRAM DIRECTOR**  
**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_